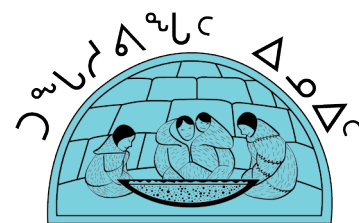


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## Career Opportunity

Internal/External



**Tungasuvvingat Inuit**

### **Child and Youth Cultural Coordinator**

Full-time, Term position until March 31<sup>st</sup>, 2023

Possibility of Extension

It is the mission of Tungasuvvingat Inuit (TI) to provide Inuit-specific programs that contribute to the health and wellbeing of Inuit, and to encourage and support similar programs for Inuit across the country. With over 30 years of highly successful experience in crafting the design, development, and delivery of a wide range of effective, client-centered services, TI continues to deliver quality programs and services that directly benefit our growing urban Inuit population.

The Child First Initiative (CFI) ensures Inuit children have access to the essential government funded health, social and educational products, services and supports they need, when they need them.

TI is searching for a skilled and experienced candidate to be a part of the dedicated CFI team that works to ensure culturally relevant, safe, and equitable access to services.

The Child and Youth Cultural Coordinator will coordinate cultural programs and services for children and families in accordance with the CFI and will also organize, facilitate, and deliver cultural programming to engage the Inuit community in Ontario.

Key responsibilities of the position include:

- Providing guidance and assistance to clients and staff that need access to Inuit cultural supports;
- Organizing and implementing cultural programming as per project workplans;
- Coordinating and facilitating all CFI Inuit cultural activities, workshops, and services;
- Organizing and coordinating the cultural programming calendar, acquiring spaces for clients to receive services, transportation and other logistics as needed;
- Recruiting and coordinating of all CFI community supports to assist in cultural programming, including elders, mentors, instructors, and guest speakers;
- Coordinating and delivering various skills development workshops and activities;
- Capturing program participant data and reporting on programs and services delivered;
- Compiling and submitting financial documentation related to CFI cultural programming; and
- Working in coordination with CFI program leads by:
  - Researching and identifying Inuit cultural service providers and suppliers
  - Implementing training for non-Inuit service providers in cultural competency and safety
  - Developing and assisting with cultural training and readiness for service providers
  - Facilitating collaborating with lead staff on various community engagement activities

### **Qualifications**

The ideal candidate will have a thorough understanding of Inuit culture, values, Inuit Qaujimajatuqangit and traditional practices, Canadian Human Rights Tribunal and Jordan's Principle, and the Inuit Child First

Initiative, Ontario's Child, Youth and Family Services Act and the supports and services available to children, youth, and families in Ontario.

Excellent interpersonal and communication skills, presentation and facilitation skills, information and records management skills and organizational skills are necessary.

The ability to develop, coordinate and deliver cultural programming, plan, use computers for word processing, publication, data collection, e-mail, and internet, maintain confidentiality and work occasional evenings and weekends are all requirements of the position.

Degree or Diploma in child welfare, social services, community support, education, or a related field is preferred; relevant work experience in lieu of post-secondary education will be considered. Three years' experience providing related coordination services is required, preferably to the Inuit community. Experience should include group facilitation, coordinating events and volunteers and collecting and reporting programming data. Fluency in English is required and the ability to communicate in Inuktitut is preferred.

A combination of related education and experience may be accepted.

## **Salary and Benefits**

- TI offers a competitive total compensation package. Employees are provided an exceptional benefits plan which includes major medical and dental coverage for the employee and their dependents, and employee life insurance. TI also offers a Group RRSP benefit plan for eligible staff.
- TI provides paid sick, personal and family sickness leave days, and a 24/7 confidential Employee and Family Assistance Plan.
- Vacation (earn 3 weeks/year).

## **Deadline for applications is November 14<sup>th</sup>, 2021.**

To apply, please submit your resume and cover letter to [careers@tiontario.ca](mailto:careers@tiontario.ca).

Preference in hiring will be given to qualified Inuit candidates, applicants are encouraged to self-identify. The successful candidate for this position will be required to obtain a vulnerable sector check with results that are acceptable to TI. Interested candidates are encouraged to visit our website at [www.tiontario.ca](http://www.tiontario.ca) to learn more about our programs and services.

Accommodations for applicants with disabilities is available upon request.

TI's CFI office is located at 1071 Richmond Road, Ottawa ON which is conveniently located close to walking and biking trails, and all major transportation access points. It is close to major amenities including gyms, malls, and restaurants. Parking is free on the premise.

We thank all interested candidates in advance, but unfortunately, we are only able to respond to those selected for an interview.