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# Career Opportunity

Internal/External



Tungasuvvingat Inuit

## Embassy West Senior Living Cultural Coordinator

Full-time, Term position until July 31<sup>st</sup>, 2024

Open to Inuit candidates only

It is the mission of Tungasuvvingat Inuit (TI) to provide Inuit-specific programs that contribute to the health and wellbeing of Inuit, and to encourage and support similar programs for Inuit across the country. With over 30 years of highly successful experience in crafting the design, development, and delivery of a wide range of effective, client-centered services, TI continues to deliver quality programs and services that directly benefit our growing urban Inuit population.

The Cultural Coordinator provides culturally relevant, Inuit specific supportive services to individuals living at Embassy West Senior Living (EWSL). They help Elders adjust to living in a congregate setting, away from their families and community, and the related challenges that come with these life altering changes.

The incumbent will work collaboratively with the Cultural Counsellor and a multi-disciplinary team from EWSL, TI's Culture Department, Elders, community members and will establish and maintain partnerships with related community organizations.

Key responsibilities of the position also include:

- Ensuring excellence in the delivery of Inuit cultural supports to clients;
- Participating in clinical meetings with EWSL staff to determine client's needs;
- Ensuring special attention and extra time is allocated to new clients as they adjust to living away from Nunavut and their families;
- Facilitating family connections for clients, hosting special events, seasonal holidays, gatherings, and facilitating regular engaging activities for clients;
- Organizing and providing individual and group cultural activities;
- Coaching and guiding EWSL staff in traditional Inuit ways and teachings, supported by cultural competency training with the Culture Department at TI;
- Collaborating with external groups and agencies to ensure effective and comprehensive client service delivery and representing TI in groups and coalitions to enhance mental health services to Inuit Elders;
- Utilizing and building from Inuit Qaujimajatuqangit principles and other Inuit traditional teachings in all programming; and
- Maintaining current and accurate confidential reporting records.

## Qualifications

The ideal candidate will have a thorough understanding of Inuit culture, values, Inuit Qaujimajatuqangit and traditional practices.

Excellent interpersonal and communication skills, presentation and facilitation skills, computer literacy skills, leadership and management skills, and organizational skills are necessary.

The ability to develop, coordinate and deliver cultural programming; plan, organize and deliver workshops, presentations, and community feasts; work effectively in stressful situations and under tight deadlines; and work occasional evenings and weekends are all requirements of the position.

Three years' experience providing related coordination services is required, preferably to the Inuit community. Experience should include group facilitation, coordinating events and volunteers, and collecting and reporting programming data. Post secondary education in Indigenous Studies, Social Services Work, Gerontology, Personal Support Work, or a related field is preferred. Fluency in English and Inuktitut is required.

A combination of related education and experience may be accepted.

## **Salary and Benefits**

- TI offers a competitive total compensation package. Employees are provided an exceptional benefits plan which includes major medical and dental coverage for the employee and their dependents, and employee life insurance. TI also offers a Group RRSP benefit plan for eligible staff.
- TI provides paid sick, personal and family sickness leave days, and a 24/7 confidential Employee and Family Assistance Plan.
- Vacation (earn 3 weeks/year).

## **Deadline for applications is March 26<sup>th</sup>, 2023.**

To apply, please submit your resume to [careers@tiontario.ca](mailto:careers@tiontario.ca).

Preference in hiring will be given to qualified Inuit candidates, applicants are encouraged to self-identify. The successful candidate for this position will be required to obtain a vulnerable sector check with results that are acceptable to TI. Proof of COVID-19 vaccination is required as per the Ontario Ministry of Long-Term Care.

Interested candidates are encouraged to visit our website at [www.tiontario.ca](http://www.tiontario.ca) to learn more about our programs and services.

Accommodations for applicants with disabilities is available upon request.

Embassy West Senior living is located at 1400 Carling Avenue, Ottawa, ON which is conveniently located close to all major transportation access points. It is close to major amenities and parking is free on the premise.

We thank all interested candidates in advance, but unfortunately, we are only able to respond to those selected for an interview.