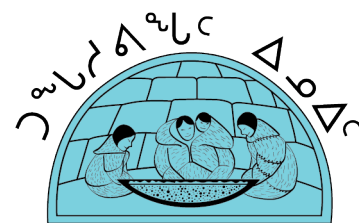


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## Career Opportunity

Internal/External



Tungasuvvingat Inuit

### Housing Based Case Manager - Housing First

Full-time, Term to March 31<sup>st</sup>, 2024

Possibility of Extension

It is the mission of Tungasuvvingat Inuit (TI) to broadly provide Inuit-specific programs that contribute to the health and wellbeing of Inuit and to encourage and support similar programs for Inuit across the country. With over 30 years of highly successful experience in crafting the design, development, and delivery of a wide range of effective, client-centered services, TI continues to deliver quality programs and services that directly benefit our growing urban Inuit population.

The Housing Based Case Manager-Housing First provides intensive support, in tandem with the Housing Services team members, to individuals or families that are homeless and looking to transition into more appropriate housing options. The incumbent will work with clients to create an individualized service plan that will help them achieve housing and life stability.

The incumbent's responsibilities will also include:

- Delivering effective services safely and respectfully while maintaining professional rapport with clients, peers, and other community service providers;
- Adhering to the Housing First Model, working with service users to achieve greater independence;
- Advocating for the client in all aspects of culture (physical, mental, spiritual and social);
- Completing a safety plan and risk minimization plan to appropriately support clients in the community;
- Preparing client assessment reviews;
- Providing referrals to appropriate internal and external service providers;
- Balancing the needs of caseloads depending on acuity, length of time in the program, state of housing stability, etc.;
- Reviewing and evaluating client progress on an ongoing basis and adjusting case plans in consultation with the team and manager;
- Inputting all client data and completing monthly statistical reports;
- Organizing and maintaining client case files in accordance with TI's protocols;
- Acting as an ambassador for TI within and outside the organization by creating an awareness of TI's programs and services; and
- Working in a manner that preserves confidentiality and seeks to minimize risks for clients, employees, and the organization.

### Qualifications

The ideal candidate will have a thorough understanding of the Aboriginal and non-Aboriginal housing support and service system of Ottawa, familiarity with the socio-economic landscape as it pertains to Inuit, knowledge of Inuit culture, values, Inuit Qaujimajatuqangit and traditional practices, and have commitment to a client-centered approach when working with Inuit.

Excellent interpersonal, written, and verbal communication skills, problem-solving skills, organizational skills, and customer and client service skills are necessary.

The ability to work effectively in a cross-cultural environment, use computers (MS Office, email, and internet), handle crisis on-call situations, work independently with a strong sense of focus and work occasional evenings and weekends are all requirements of the position.

The ideal candidate will have a college diploma in human services, social work or a related field of study and 3 years' experience delivering related urban housing services, preferably to Inuit. First aid, CPR and non-violent crisis intervention training is preferred. Fluency in English is required; Inuktitut language skills are a definite asset.

An acceptable combination of related education and experience may be considered.

A vulnerable sector check with results that are acceptable to TI is required as well as a valid Class G driver's license and acceptable driver's abstract.

## **Salary and Benefits**

- TI offers a competitive total compensation package. Employees are provided an exceptional benefits plan which includes major medical and dental coverage for the employee and their dependents, and employee life insurance. TI also offers a Group RRSP benefit plan for eligible staff.
- TI provides paid sick, personal and family sickness leave days, and a 24/7 confidential Employee and Family Assistance Plan.
- Vacation (earn 3 weeks/year).

## **Deadline for applications is March 26<sup>th</sup>, 2023.**

To apply, please submit your resume to [careers@tiontario.ca](mailto:careers@tiontario.ca).

TI's Housing Services office is located at 297 Savard Avenue, Ottawa which is conveniently located close to all major transportation access points. Parking is free on the premise.

Interested candidates are encouraged to visit our website at [tiontario.ca](http://tiontario.ca) to learn more about our programs and services. Preference in hiring will be given to qualified Inuit candidates, applicants are encouraged to self-identify.

Accommodations for applicants with disabilities are available upon request.

We thank all interested candidates in advance, but unfortunately, we are only able to respond to those selected for an interview.